

The Children's Book Council of Australia Awards Foundation

ABN: 14 009 580 956

Background

Since 1945 the Children's Book Council of Australia has grown from a small Sydney-based group to a national organisation which exerts a profound influence on children's books. The advocacy role played by the CBCA promotes the literary experience for children and assures the scope and vitality of books for children. The annual CBCA Book of the Year Awards affirm the quality of some of Australia's most creative people and provide a boost to their capacity to devote time to their craft. Throughout the life of the Awards, a number of valued sponsors assisted with funding the monetary prizes. However, in the financial climate in the 1990s it became increasingly difficult to attract sponsorship.

Establishment of the CBCA Awards Foundation

In its golden anniversary year the CBCA 1995 Annual General Meeting in Brisbane adopted a proposal to establish an Awards Foundation (AF). Margaret Hamilton (former National President) and June Smith (former National Vice-President), who presented the proposal, were appointed Managers of the CBCA Awards Foundation and heads of the National CBCA Awards Foundation Committee. This national committee is made up of representatives from all Branches of the CBCA and reports to the National Executive. The one million dollar goal of this committee was realised in 2006. The future and independence of the Awards are now secure but diligent financial management and growth of the capital investment with further donations are vital, to ensure their ongoing viability.

Management of the Awards Foundation

The position of Managers and the national committee is ratified at all National AGMs. Neither manager accepts any payment for their work. They are responsible for the organisation and co-ordination of all aspects of national fund-raising. They are also responsible for issuing receipts for all donations and keeping a central donor record. Branch members of the National Awards Foundation Committee co-ordinate fund-raising activities in their own areas.

Management of Donations

All donations are deposited into the AF account and absolutely no money is siphoned off for expenses. The National Treasurer, in consultation with the National President and the AF Managers, transfers funds from this account to the investments. The annual interest and dividends from the investments fund the prize money for the Awards. The principal can be added to when funds allow, but withdrawals are not permitted, as this fund must be kept intact with at least one million dollars.

Legal Matters

1. **Setting Up:** The CBCA is profoundly grateful to Andrew Forsyth, partner of Deacon Graham and James, who initiated the establishment of the Awards Foundation and the writing of the Deed of Trust. He also successfully presented the case for the AF's inclusion on the Register of Cultural Organisations. With the Federal Treasurer's agreement, the AF became eligible for tax deductibility. All this was done on a pro bono basis.

2. **Tax Deductibility:** The Awards Foundation is listed as a tax deductible fund on the Register of Cultural Organisations under Subdivision 30-B of the Income Tax Assessment



Act 1997 (Cth). All donations of \$2 and over are tax deductible. This notice must be printed on all receipts and donation forms.

3. GST: The Awards Foundation is GST exempt. Any goods sold or fund-raising ventures undertaken are GST exempt because prizes are all donated material.

4. ROCO: The Awards Foundation is listed on the Australian Business Register as a deductible gift recipient (DGR). Part of the Awards Foundation's on-going responsibility to ROCO is to prepare and send to Canberra every six months, a statistical return of tax-deductible donations. This is the responsibility of the Managers.

5. Committee of Responsible Persons

It is a requirement of ROCO that the CBCA appoint a Committee of Responsible Persons to oversee Foundation funds. People elected to this position must fulfil the criteria laid down by the relevant department. This committee requires ratification at each AGM and ROCO is to be notified accordingly.

6. Donor Acknowledgement

There are two tiers of acknowledgement for significant donors: Benefactors (\$20,000 and over) and Major Donors (\$5000 and over). A list of Benefactors and Major Donors can be found on the back cover of this book and on the CBCA website. All Benefactors and Major Donors receive a Certificate of Appreciation.

It is a requirement that all Benefactors and Major Donors are permanently acknowledged on all CBCA National and Branch printed matter, including all publications, stationery, *Reading Time* and all CBCA web sites. Editors and publishers of any CBCA material should check with the Awards Foundation Managers to ensure the list of acknowledgements is correct at time of publication.

7. The CBCA Book of the Year Awards

Prizes for the CBCA Book of the Year Awards are funded from the interest earned by the investments of the CBCA Awards Foundation. None of the principal is used for any purpose other than investment to earn the highest return. The National Executive decides how the available interest will be divided amongst recipients of the CBCA Book of the Year Awards.

8. Contact Information

The Children's Book Council of Australia Awards Foundation
PO Box 172, Blackheath NSW 2785
Phone: 02 4787 8492 or 02 9630 2424 Fax: 02 9630 2594
Email: hamiltonbooks@iprimus.com.au

